

WORKING WITH IMAGES

After watching each tutorial, complete the guided notes questions. Then switch to InDesign and perform the exercise activities.

VIDEO TUTORIAL: IMAGE SIZE AND RESOLUTION

1. What is a pixel? _____

2. What is a Megapixel? _____

3. What is image resolution? _____

4. What is the target resolution for high-quality printing? _____
5. Where can you check the resolution of an image in InDesign? _____

EXERCISE STEPS:

- There are no exercise steps for this tutorial.

VIDEO TUTORIAL: USING IMAGE IN

1. Name two benefits of using Image In to place images. _____

2. Why should you enter your job number in the Settings for Image In? _____

3. If you are unable to scale an image any larger with Image In, what does this mean?

EXERCISE STEPS:

- Launch HJ Yearbook Tools from the HJ Extensions menu. You may need to resize or reposition the panel after it opens.
- Open the Image In area in HJ Yearbook tools.
- Use Image In to place images in the five smaller image frames on your exercise layout as shown in the tutorial. The images are located in Exercise Files > Images.
- When you have placed the images, save the file.

VIDEO TUTORIAL: USING THE PLACE COMMAND

1. Where do you find InDesign's Place command? _____

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2. What key should you hold down when making an image larger or smaller? Why?

3. What does it mean if the Info panel shows two different numbers for Effective ppi?

4. What is the most helpful command to use when scaling an image in a frame?

EXERCISE STEPS:

- Use File > Place to place the background image on the layout as shown in the tutorial.
- Use the Fill Frame Proportionally command to fit the image to the frame.
- Check the resolution of the image using the Info panel.
- When you have completed these steps, save the file.

VIDEO TUTORIAL: IMAGES AND LINKS

1. What happens if you move or rename an image file that has been placed in a layout?

2. Why does using Image In make missing links less likely? _____

3. What two options do you have for fixing a missing link? _____

EXERCISE STEPS:

- With your exercise file open, go to the Links panel.
- Select an image on the layout. Notice the image name is highlighted in the Links panel.
- Locate the Relink button on the Links panel.